CITY OF PORT HUENEME
PRE-AGENDA SESSION OF THE CITY COUNCIL
250 NORTH VENTURA ROAD

ADJOURNED REGULAR MEETING

JULY 25, 2007

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:45 p.m., Wednesday, July 25, 2007, in the Council Conference Room, 250 North Ventura Road, Port Hueneme, CA.

PRESENT: Council Members Norman Griffaw, Murray Rosenbluth, Jonathan Sharkey, Mayor Pro Tem Toni Young, Mayor Maricela Morales

ABSENT: None

Staff members present were David J. Norman, City Manager; Mark Hensley, City Attorney; Fernando Estrella, Chief of Police; Carrie Mattingly, Utility Services Director; Fred Camarillo, Wastewater Superintendent; Greg Brown, Community Development Director; Andy Santamaria, Public Works Director; Joseph Gately, Housing/Facilities Maintenance Director; Robert Bravo, Financial Services Director; Judy Nichols, Deputy City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

_____________________
Judy Nichols
Deputy City Clerk

APPROVED:

_____________________
MAYOR
CITY OF PORT HUENEME
ADJOURNED REGULAR MEETING
OF THE CITY COUNCIL

JULY 25, 2007

MINUTES

The Adjourned Regular Meeting of the Port Hueneme City Council was called to order by Mayor Morales at 7:00 p.m. in the Council Chambers, 250 North Ventura Road, Port Hueneme, CA. After the flag salute, Mayor Pro Tem Toni Young gave the inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Norman Griffaw, Murray Rosenbluth, Jonathan Sharkey, Mayor Pro Tem Toni Young, Mayor Maricela Morales

ABSENT: None

Staff members present were David J. Norman, City Manager; Mark Hensley, City Attorney; Fernando Estrella, Chief of Police; Carrie Mattingly, Utility Services Director; Fred Camarillo, Wastewater Superintendent; Greg Brown, Community Development Director; Andy Santamaria, Public Works Director; Joseph Gately, Housing/Facilities Maintenance Director; Robert Bravo, Financial Services Director; Judy Nichols, Deputy City Clerk.

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Griffaw, seconded by Sharkey, moved to approve the Agenda as presented. Motion carried.

SPECIAL PRESENTATION:

A. VENTURA COUNTY FAIR POSTER PRESENTATION
   Action Item: Presentation by Ms. Barbara Boester-Quaid, CEO Ventura Fairgrounds.

Ms. Barbara Boester-Quaid presented this year’s Ventura County Fair poster to the Council. She also introduced Mr. Bob Gien, President of the Ventura County Fair Board of Directors. The dates for this year’s fair are August 1st through August 12th.
PUBLIC HEARING:

A. ADOPTION OF RESOLUTION APPROVING INCREASES IN PARKING PENALTIES AND VEHICLE RELEASE FEES
Action Item: Adopt resolution that accomplishes the following:
1. Authorize an increase in fees charged for Municipal Code parking violations and vehicle release fees, and
2. Rescind Resolution No. 3157 and Resolution No. 3350 containing the old parking violation penalties and vehicle release fees amounts.

Mayor Morales opened the public hearing and asked if anyone wished to speak regarding this item. No one spoke.

Mayor Morales closed the public hearing.

Mayor Pro Tem Young, seconded by Council Member Griffaw, moved to approve staff’s recommendations as presented and adopt Resolution No. 3836. Motion carried with the following roll call vote:

AYES: Council Members Griffaw, Rosenbluth, Sharkey, Mayor Pro Tem Young, Mayor Morales

NOES: None

ABSTAINING: None

ABSENT: None

RESOLUTION NO. 3836

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME RESCINDING RESOLUTION NOS. 3157 AND 3350 AND INCREASING PARKING PENALTIES AND VEHICLE RELEASE FEES

CONSENT AGENDA:


B. CASH DISBURSEMENTS RATIFICATION
C. TREASURER’S MONTHLY INVESTMENT REPORT – MAY 31, 2007
Action Item: Receive and file the May 31, 2007 Treasurer’s Report as presented.

D. AUTHORIZATION FOR THE PUBLIC WORKS DIRECTOR TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE MAR VISTA SENIOR APARTMENTS PLUMBING REPAIR PROJECT
Action Item: Authorize the Public Works Director to issue a Request for Proposal for the preparation of plans and specifications for the Mar Vista Senior Apartments Plumbing Project.

E. AWARD OF CONTRACT FOR NAVAL BASE VENTURA COUNTY (NBVC) SEWER WETWELL REHABILITATION
Action Item: Award a contract to Superior Pro-Coat, in the amount of $32,800 for the wetwell rehabilitation project at lift stations 49, 39, and 403 located on NBVC, Point Mugu.

F. APPROPRIATION OF GAS TAX FUNDS FOR THE BRIDGE RAIL AND HEADWALL REPAIR PROJECT
Action Item: Authorize an appropriation of $19,430 from the Gas Tax Fund for the recently completed Bridge Rail and Headwall Repair Project.

G. CONTINUING APPROPRIATION OF FY 2006-07 FUNDS, APPROPRIATION OF FY 2007-08 FUNDS, AND (SUBJECT TO NAVAL BASE APPROVAL), AWARD A CONTRACT FOR THE BIKE PATH IMPROVEMENTS PROJECT TO NYE & NELSON, INC.
Action Item:
1. Authorize a continuing appropriation of $33,300 from TDA Article 3 Bikeway Fund and a new appropriation of $33,300 from TDA Article 8 Transit Fund;
2. Award a contract in the amount of $57,904 to Nye & Nelson Incorporated, the lowest responsible bidder, pending NBVC approval to perform the work; and
3. Authorize a contingency of $8,700 (15%) for unforeseen project conditions.

H. NAVAL BASE VENTURA COUNTY – EXECUTION OF PROGRAMMATIC AGREEMENT REGARDING MANAGEMENT OF HISTORIC PRESERVATION UNDER A PROPOSED HOUSING PRIVATIZATION INITIATIVE
Action Item: Authorize the Mayor to execute the Programmatic Agreement concurring with the Navy’s management of historic
preservation responsibilities under a proposed housing privatization initiative.

I. ADOPTION OF FY 2007-08 ANNUAL BUDGET
Action Item: Adopt Joint resolution approving the annual FY2007-08 Budget.

CITY COUNCIL RESOLUTION NO. 3837
REDEVELOPMENT AGENCY RESOLUTION NO. 803
HOUSING AUTHORITY RESOLUTION NO. 498
SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 34

A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY AUTHORITY OF PORT HUENEME, CALIFORNIA, APPROVING THE FY 2007-08 ANNUAL BUDGET

J. APPOINT REAL PROPERTY NEGOTIATORS
Action Item: Appoint the City Manager and Public Works Director as real property negotiators with Ventura County Railway Company, LLC, for the purchase of right-of-way and a temporary construction easement for a sanitary sewer project (APN’s 207-0-260-285 and 231-0-091-075 – railroad property between Surfside Drive and Perkins Road).

K. MANAGEMENT & CONFIDENTIAL EMPLOYEES BENEFIT REDUCTION AND LEAVE ADJUSTMENT
Action Item: Approve a reduction in the Management Benefit Option to $400 per fiscal year, and increase the number of Administrative Leave/Floating Holiday leave days for the Management & Confidential employees by two days.

The City Attorney stated that Council Member Griffaw would abstain from voting on Consent Items E, G and H due to his employment with the NBVC.

Mayor Pro Tem Young, seconded by Council Member Sharkey, moved to approve the Consent Agenda as presented. Motion carried with the following roll call vote:

AYES: Council Members Griffaw, Rosenbluth, Sharkey, Mayor Pro Tem Young, Mayor Morales

NOES: None

ABSTAINING: Council Member Griffaw (Items E, G, H only)

ABSENT: None
CHIEF OF POLICE:

A. ADOPTION OF A RESOLUTION APPROVING AN INCREASE IN SPECIFIED POLICE DEPARTMENT FEES
   Action Item: Adopt resolution authorizing an increase in fees charged for specific Police Department Services rendered to offset the cost of those services.

Mayor Pro Tem Young, seconded by Council Member Sharkey, moved to approve staff’s recommendations as presented and adopt Resolution No. 3838. Motion carried with the following roll call vote:

   AYES: Council Members Griffaw, Rosenbluth, Sharkey, Mayor Pro Tem Young, Mayor Morales
   NOES: None
   ABSTAINING: None
   ABSENT: None

RESOLUTION NO. 3838

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEUME ADJUSTING THE POLICE DEPARTMENT FEE SCHEDULE FOR SPECIFIED SERVICES

B. INTRODUCTION OF SOCIAL HOST ORDINANCE
   Action Item: It is recommended the City Council introduce for first reading of an ordinance of the City of Port Hueneme adding Chapter 4, Part C to Article III of the Port Hueneme Municipal Code, entitled “Unruly Gatherings,” for the purpose of abating unruly gatherings and recovering response costs associated with such abatement.

Discussion ensued among Council Members.

Further discussion ensued among Council Members and staff.

Mayor Pro Tem Young, seconded by Council Member Griffaw, moved to approve staff’s recommendations and introduce for first reading Ordinance No. 677. Motion carried with the following roll call vote:
AYES: Council Members Griffaw, Sharkey, Mayor Pro Tem Young, Mayor Morales

NOES: Council Member Rosenbluth

ABSTAINING: None

ABSENT: None

ORDINANCE NO. 677

AN ORDINANCE OF THE CITY OF PORT HUENE MUNE MUNICIPAL CODE, ENTITLED “UNRULY GATHERINGS,” FOR THE PURPOSE OF ABATING UNRULY GATHERINGS AND RECOVERING RESPONSE COSTS ASSOCIATED WITH SUCH ABATEMENT

C. INTRODUCTION OF ORDINANCE REQUIRING MANDATORY REPORTING OF LOST OR STOLEN FIREARMS
   Action Item: Introduce for first reading an ordinance of the City of Port Hueneme adding Chapter 8, Part D to Article III of the Port Hueneme Municipal Code requiring mandatory reporting of lost or stolen firearms.

Discussion ensued among Council Members and staff.

Mayor Morales said the following person wished to speak on this item:

1. Mr. Tim Heyne
   President of Ventura County Chapter of the Brady Campaign to Prevent Gun Violence

Further discussion ensued among Council Members and staff.

Mayor Pro Tem Young, seconded by Council Member Sharkey, moved to approve staff’s recommendation and introduce for first reading Ordinance No. 678. Motion carried with the following roll call vote:

AYES: Council Members Griffaw, Rosenbluth, Sharkey, Mayor Pro Tem Young, Mayor Morales

NOES: None

ABSTAINING: None
ORDINANCE NO. 678

AN ORDINANCE OF THE CITY OF PORT HUENEME ADDING CHAPTER 8, PART D TO ARTICLE III OF THE PORT HUENEME MUNICIPAL CODE REQUIRING MANDATORY REPORTING OF LOST OR STOLEN FIREARMS

COMMUNITY DEVELOPMENT DIRECTOR:

A. RATIFY BID AWARD, APPROPRIATE FUNDING, AND APPROVE MINOR MODIFICATION TO PLANNED DEVELOPMENT PERMIT NO. PHPD-803 FOR THE LI GHthouse PROMENADE PROJECT

Action Item: The following actions are recommended by roll call vote:

1. The Surplus Property Authority (SPA) ratify the Oxnard Harbor District’s $3,892,466 contract award to Granite Construction Company for the Shore Protection Repair and Waterfront Access Project (Lighthouse Promenade);

2. The City Council appropriate $100,731 from the remainder of its Weston and Navy recreation security deposits and the SPA appropriate $699,269 from its fund balance to fund Project costs less any 2007-08 TDA Article 3 Funds ($50,000, potentially available after claim approval by the Ventura County Transportation Commission) for a total combined City/SPA appropriation of $800,000; and

3. The City Council approve a minor modification to Planned Development Permit No. PHPD-803 involving modification/elimination of some construction items.

Mayor Morales recused herself from the Dais due to personal conflict of interest on the Lighthouse Promenade item.

Mayor Pro Tem Young opened the Surplus Property Authority Meeting in conjunction with the City Council Meeting.

Council Member Sharkey, seconded by Council Member Griffaw, moved to approve staff’s recommendations as presented. Motion carried with the following roll call vote:

AYES: Council Members Griffaw, Rosenbluth, Sharkey, Mayor Pro Tem Young

NOES: None

ABSTAINING: None
ABSENT: Mayor Morales (recused)

Mayor Pro Tem Young completed the business of the Surplus Property Authority, and Adjourned the Surplus Property Authority Meeting (see minutes of the Surplus Property Authority).

Mayor Morales returned to the Dais.

UTILITY SERVICES DIRECTOR:

A. WASTEWATER MASTER PLAN IMPROVEMENT PROJECTS – PRESENTATION OF PHASE 1 AND PHASE 2 UPDATES Informational Only.

The Wastewater Superintendent gave a presentation.

Discussion ensued among Council Members and staff, no action was taken.

COUNCIL MEMBERS’ COMMITTEES/MEETINGS/EVENTS:

Council Member Sharkey reported on the Ventura Regional Sanitation District (VRSD), County Regional Energy Alliance SCE and SCG regarding energy savings. He attended the Board of Supervisors meeting on July 24th with discussions regarding Toland Road’s biosolids treatment facility.

Council Member Griffaw suggested the EPA give Council a status report on the Halaco Site.

Mayor Morales said she had received a letter dated July 18th from the California Department of Public Health regarding the Halaco Site, and they will do a review with follow-up recommendations.

Mayor Morales reported on the Ventura County Economic Development Association and the Community Commission of Ventura County co-seminar regarding health care legislation.

Mayor Morales gave a reminder of the July 27th A Street Apartments Grand Opening ceremony at 10:00 a.m.

OPEN FORUM:

Mayor Morales asked if there was anyone present who wished to speak on any matter not on the Agenda. The following person spoke:
1. Juan Chavira
   456 N. 5th St.
   Spoke on his concerns with Graffiti.
   Council Members and staff responded to his concerns.

CLOSED SESSION AGENDA:

The City Attorney read the following Closed Session announcement:

   A. REAL PROPERTY NEGOTIATIONS PURSUANT TO GOVERNMENT CODE SECTION 54956.8:

       Property: APN’s 207-D-260-285 and 231-0-091-075,
           Railroad Property between Surfside Drive and Perkins Road

       Agency Negotiators: David Norman, City Manager,
                           Andy Santamaria, Public Works Director

       Negotiating Parties: Ventura County Railway Company, LLC

       Under Negotiation: Price and Terms of Payment

Mayor Morales recessed the meeting to a Closed Session to be held following the Housing Authority meeting.

The City Council reconvened following the Closed Session. The City Attorney made no further announcement.

ADJOURNMENT:

Mayor Morales, without objection, adjourned the meeting at 8:12 p.m. to the next Adjourned Regular Meeting on August 8, 2007.

Respectfully submitted,

______________________________
Judy Nichols
Deputy City Clerk

APPROVED:

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MAYOR

7/25/07
PORT HUENEME REDEVELOPMENT AGENCY

ADJOURNED REGULAR MEETING

JULY 25, 2007

MINUTES

The Regular Meeting of the Port Hueneme Redevelopment Agency was called to order by Chair Morales at 8:13 p.m. in the Council Chambers, 250 North Ventura Road, Port Hueneme, CA. The Deputy Agency Secretary called the roll:

PRESENT: Members Norman Griffaw, Murray Rosenbluth, Jonathan Sharkey, Vice Chair Toni Young, Chair Maricela Morales

ABSENT: None

Staff members present were David J. Norman, Executive Director; Mark Hensley, Agency Counsel; Fernando Estrella, Chief of Police; Carrie Mattingly, Utility Services Director; Fred Camarillo, Wastewater Superintendent; Greg Brown, Community Development Director; Andy Santamaria, Public Works Director; Joseph Gately, Housing/Facilities Maintenance Director; Robert Bravo, Financial Services Director; Judy Nichols, Deputy Agency Secretary.

AGENDA:

Vice Chair Young, seconded by Member Sharkey, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. MINUTES: Adjourned Regular Meeting of June 20, 2007

B. CASH DISBURSEMENTS RATIFICATION

C. ADOPTION OF FY 2007-08 ANNUAL BUDGET
   Action Item: Adopt Joint Resolution approving the final FY2007-08 Annual Budget.
Vice Chair Young, seconded by Member Griffaw, moved to approve the Consent Agenda. Motion carried with the following roll call vote:

AYES: Members Griffaw, Rosenbluth, Sharkey, Vice Chair Young, Chair Morales

NOES: None

ABSTAINING: None

ABSENT: None

OPEN FORUM:

Chair Morales asked if there was anyone present who wished to speak on any matter not on the Agenda. No one spoke.

ADJOURNMENT:

Chair Morales, without objection, adjourned the Redevelopment Agency Meeting to the next Adjourned Regular Meeting to be held on August 8, 2007.

Respectfully submitted,

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Judy Nichols
Deputy Agency Secretary

APPROVED:

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CHAIR
PORT HUENEME HOUSING AUTHORITY

SPECIAL MEETING

JULY 25, 2007

MINUTES

The Special Meeting of the Port Hueneme Housing Authority was called to order by Chairperson Morales at 8:14 p.m. in the Council Chambers, 250 North Ventura Road, Port Hueneme, CA. The Deputy Authority Secretary called the roll:

PRESENT: Members Norman Griffaw, Murray Rosenbluth, Jonathan Sharkey, Frederic Sullivan, Vice Chair Toni Young, Chair Maricela Morales

ABSENT: None

Staff members present were David J. Norman, Executive Director; Mark Hensley, Authority Counsel; Fernando Estrella, Chief of Police; Carrie Mattingly, Utility Services Director; Fred Camarillo, Wastewater Superintendent; Andy Santamaria, Public Works Director; Greg Brown, Community Development Director; Robert Bravo, Financial Services Director; Joseph Gately, Housing/Facilities Maintenance Director; Judy Nichols, Deputy Authority Secretary.

AGENDA:

Vice Chair Young, seconded by Member Sharkey, moved to approve the Agenda as presented. Motion carried.

SPECIAL PRESENTATION:

A. PROCLAMATION OF APPRECIATION FOR MAY LARSON
   Action Item: Present Proclamation.
   
   Ms. Larson was unable to attend the meeting, she will attend a future meeting.

CONSENT AGENDA:

A. MINUTES: Regular Meeting of June 6, 2007; Special Meeting of June 20, 2007
B. CASH DISBURSEMENTS RATIFICATION

C. ADOPTION OF FY 2007-08 ANNUAL BUDGET
   Action Item: Adopt Joint Resolution.

   CITY COUNCIL RESOLUTION NO. 3837
   REDEVELOPMENT AGENCY RESOLUTION NO. 803
   HOUSING AUTHORITY RESOLUTION NO. 498
   SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 34

   A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY AUTHORITY OF PORT HUENEME, CALIFORNIA, ADOPTING THE FY 2007-08 ANNUAL BUDGET

Vice Chair Young, seconded by Member Griffaw, moved to approve the Consent Agenda. Motion carried with the following roll call vote:

   AYES: Members Griffaw, Rosenbluth, Sharkey, Sullivan, Vice Chair Young, Chair Morales

   NOES: None

   ABSTAINING: None

   ABSENT: None

OPEN FORUM:

Chair Morales asked if there was anyone present who wished to speak on any matter not on the Agenda. No one spoke.

ADJOURNMENT:

Chair Morales, without objection, adjourned the Special Housing Authority Meeting to the next Adjourned Regular Meeting to be held on August 8, 2007.

Respectfully submitted,

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Judy Nichols
Deputy Authority Secretary

APPROVED:

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CHAIR
PORT HUENEME
SURPLUS PROPERTY AUTHORITY COMMISSION

SPECIAL MEETING

JULY 25, 2007

MINUTES

The Special Meeting of the Port Hueneme Surplus Property Authority Commission was called to order by Vice President Young at 7:28 p.m. (in conjunction with the City Council Meeting), 250 North Ventura Road, Port Hueneme, CA. The Deputy Authority Secretary called the roll:

PRESENT: Commissioners Norman Griffaw, Murray Rosenbluth, Jonathan Sharkey, Vice President Toni Young

ABSENT: President Morales (recused)

Staff members present were David J. Norman, Authority Manager; Mark Hensley, Authority Counsel; Fernando Estrella, Chief of Police; Carrie Mattingly, Utility Services Director; Fred Camarillo, Wastewater Superintendent; Andy Santamaria, Public Works Director; Greg Brown, Community Development Director; Robert Bravo, Financial Services Director; Joseph Gately, Housing/Facilities Maintenance Director; Judy Nichols, Deputy Authority Secretary.

AGENDA:

Commissioner Sharkey, seconded by Commissioner Griffaw, moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA:

A. MINUTES: Regular Meeting of June 6, 2007; Special Meeting of June 20, 2007

B. ADOPTION OF FY 2007-08 ANNUAL BUDGET
   Action Item: Adopt Joint Resolution.

    CITY COUNCIL RESOLUTION NO. 3837
    REDEVELOPMENT AGENCY RESOLUTION NO. 803
    HOUSING AUTHORITY RESOLUTION NO. 498

7/25/07
A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY AUTHORITY OF PORT HUENEME, CALIFORNIA, ADOPTING THE FY 2007-08 ANNUAL BUDGET

C. RATIFY BID AWARD, APPROPRIATE FUNDING, AND APPROVE MINOR MODIFICATION TO PLANNED DEVELOPMENT PERMIT NO. PHPD-803 FOR THE LIGHTHOUSE PROMENADE PROJECT

Action Item: The following actions are recommended by roll call vote:

1. The Surplus Property Authority (SPA) ratify the Oxnard Harbor District’s $3,892,466 contract award to Granite Construction Company for the Shore Protection Repair and Waterfront Access Project (Lighthouse Promenade);

2. The City Council appropriate $100,731 from the remainder of its Weston and Navy recreation security deposits and the SPA appropriate $699,269 from its fund balance to fund Project costs less any 2007-08 TDA Article 3 Funds ($50,000, potentially available after claim approval by the Ventura County Transportation Commission) for a total combined City/SPA appropriation of $800,000; and

3. The City Council approve a minor modification to Planned Development Permit No. PHPD-803 involving modification/elimination of some construction items.

Commissioner Sharkey, seconded by Commissioner Griffaw, moved to approve the Consent Agenda as presented. Motion carried with the following roll call vote:

AYES: Commissioners Griffaw, Rosenbluth, Sharkey, Vice President Young

NOES: None

ABSTAINING: None

ABSENT: Mayor Morales (recused)

OPEN FORUM:

Vice President Young asked if there was anyone present who wished to speak on any item not on the agenda. No one spoke.
ADJOURNMENT:

Vice President Young, without objection, adjourned the Special Meeting of the Surplus Property Authority to the next Adjourned Regular Meeting to be held on August 8, 2007.

Respectfully submitted,

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Judy Nichols
Deputy Authority Secretary

APPROVED:

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PRESIDENT